

SANDEEP VIHAR (AWHO) WELFARE & MAINT SOCIETY, GHS-79, SEC- 20, PKL

MINUTES OF QUARTERLY MEETING OF MANAGING COMMITTEE
HELD ON 13TH DEC 2015

Attendance

1. Quarterly Meeting of the Managing Committee, earlier scheduled for 15th Nov 2015, was held on 13th Dec 2015 due to non-availability for certain members during this gap and it was thus attended by all the 11 (Eleven) Committee Members now to deliberate on matters as per the Agenda mentioned in para 2 below.

Agenda

2. a) Ratification of Minutes of Proceedings of previous Special MC Meeting dt 05th Oct 2015;
- b) Points as submitted by Lt Col GS Jeryal (Vice-President);
- c) Do's & Don'ts for residents as compiled by the Secretariat;
- d) Points as submitted by Brig Sarjit Singh (President); and
- e) Any other point(s) with the permission of the Chair.

Discussions

3. Brig (Retd) Sarjit Singh, President chaired the meeting and welcomed the participating Members and regretted that quarterly meeting had to be postponed to ensure full participation of members. He then expressed his pleasure to have **Lt Col GS Jeryal (Retd) as Vice-President in the Managing Committee** through the process of fair election and therefore welcomed him in the team and hoped that his past experience as Ex-President would improve the functioning of the Management. The President then advised to the General Secretary to start the process of meeting.

4. Before taking up the agenda points for discussion, the General Secretary expressed heartfelt grief on the sudden **demise of Mrs(Brig) KC Sood** and therefore, on his request, 2 (two) minutes silence while standing was observed by the House to pay homage/respect to the departed soul.

5. The GS thereafter too **welcomed the new entrant** – Lt Col GS Jeryal as Vice-President in the Managing Committee to whom the GS expressed as a good adviser, crusader and pro-active. The GS then put forth the Agenda points one by one which were taken up for deliberations as in subsequent paragraphs.

6. **Ratification of Minutes** The Minutes of Proceedings of the previous Special Managing Committee Meeting dt 05th Oct 2015 were read out by the GS and the same were ratified after removing the irritants in its para 4 to the satisfaction of all members of the Committee especially the concerned members.

7. **Lifts.** Lt Col Jeryal averred that one lift out of the two be kept inoperative for 15 days in a month for maint purpose to arrest the heavy exp as well as to increase the life of lifts because some residents are generally pressing the buttons of both the lifts simultaneously though using only one. Lt Col Suresh Sharma and others expressed that such a case of summoning both lifts simultaneously is only 5% to 10% and thus would not involve much of the exp rather shall cause more inconvenience at peak hours when children go out/come back from school etc. and hence the point was dropped. Rather another suggestion from Col DB Singh, Mrs Sudha Nayyar and Sh. AS Negi for marking one of the two lifts for carrying luggage while shifting etc was however accepted. Implementation of this decision to be ensured by Lift-Incharge Lt Col Suresh Sharma.

8. Col Jeryal also suggested to **expedite the completion of certain works** passed during the AGM viz Installation of LED Street Lights, Sound Proofing of Banquet Hall, White-washing & Painting, Augmentation of Fire Fighting System etc. The President and General Secretary apprised to the House that the due process on all these projects has been started with the tacit participation of Col Jeryal and other technical experts/engr members.

9. Col Jeryal also desired that a proper **record and procedure for maint/repair** of Generators, electric panels, transformers etc should be maint/followed. The General Secretary and In-charge Electricity – Sh GC Bhatt replied that all these aspects have already been taken care of by opening the Log-books by Lt Col Kulwant Singh Ex-Treasurer and these are being regularly maintained. Elect-Incharge Sh. GC Bhatt to ensure that these records are updated on regular basis.

10. The Vice President Lt Col GS Jeryal and Col DB Singh also suggested that once a project is finalized by the qualified members/BOO and approved by the Managing Committee, **no further change/ interference** by anyone else than the BOO in-between should be allowed. The House agreed to this suggestion but opined that any genuine/technical suggestion for modification/alteration needs to be honoured for betterment. In between an issue regarding **responsibility of bearing the exp of repairing the damaged water pipes.** carrying water to individual member. came up which was deferred to be resolved in the ensuing AGM as the House was divided on cost bearing responsibility.

11. The Vice-President also suggested that **subject/workwise files** be opened. The General Secretary informed the House that this procedure was likely to be completed much earlier by GS and Ex-Treasurer Col Kulwant Singh but page marking, made by the auditors, in certain payment files/important files came in the way. GS therefore sought the approval of the House to dismantle the old files (maintained since Sep 2013) to re-arrange the office records by opening subject/projectwise files and thus the House accorded its approval for the same.

12. **Legal Notice received from Advocate of Col VR Rampal** for opening roof-top door of E-11 Block was read out by the GS to the House. The President and GS informed the House that Society Office has also received a memo from the Office of District Registrar on this matter and a suitable reply has since been sent. Furthermore, the Management has also been summoned by the local SHO in his office at the behest of Col Rampal and the position as per MC/AGM decision has been explained to the police authorities to their satisfaction. The House fully endorsed these steps.

13. A letter dt 21st Nov 2015, regarding seeking **Clarifications by Col SK Chauhan (Retd)**, was read out to the House by the GS. Col Chauhan has alleged in this letter that his image has been deliberately tarnished by certain members and he has therefore, sought clarifications from the Management on certain points viz. re-laying of electric lines, responsibility of damage to lifts, motivation/instigation to members by him to dissolve the Managing Committee etc.

During the discussion on the above points, certain members were of the view that the Management is not involved the re-laying of electric lines hence no clarification can be given. Moreover, Col RC Jaswal and General Secretary explained that funds utilization issue has already been closed as per the resolutions (Para 3 p) of MC mtg dt 29th Oct 2015 and AGM approval (Para 15 i) vide its mtg dt 22nd Feb 2015. The other suggestion from certain members was to ask Col SK Chauhan to withdraw his letter. Lt Col GS Jeryal, Vice President insisted that if Col Chauhan does not withdraw his letter then an inquiry be held otherwise he shall be complaining the matter to the District Registrar.

14. The President Brig Sarjit Singh (Retd) In-charge of Security informed the House that in view of the **laxity on the part of Security Guards** of late, he is of the opinion that a scheme for fool-proof security guidelines need to be prepared/chalked out. He has, therefore, taken up this task upon himself to be completed in consultations with other experts in the field. The House agreed to this suggestion.

15. The President apprised the House that **action on certain decisions, arrived at during the AGM dt 06th Sept 2015 is still pending** and therefore the responsibility be fixed with the time frame. The House resolved that it is the collective responsibility of all the Committee Members to co-operate and complete the tasks expeditiously/within the time frame so that the very objective of the MC/AGM decisions is not defeated.

16. The General Secretary Sh. Subhash C Pathania apprised/briefed to the House that certain **“Do’s & Don’ts for Residents of our Society”** to give credence to Chapter IX of Society Bye-Law concerning Entry in the Complex, General Security, Security of Vehicles, Cleanliness, Water utilization, Maint of Lawns, Addition/Alteration in DUs, Employment of Maid Servants/Car-washers/Servants, Discipline, Noise Pollution, Pets rearing, Misc etc. have been compiled. The House unanimously agreed to adopt these Do’s & Don’ts guidelines and approved its printing in booklet form for distribution amongst residents.

17. The Treasurer, Col Balbir Singh(Retd) informed the House that a **Notice from Income Tax Authy** has been received to file IT Return for the period 2012-13. The House opined that necessary action into the matter be taken up in consultation with Society’s CA and/or an IT Lawyer. Treasurer in consultation with General Secretary to take action.

18. The President and Treasurer proposed to hold **pre-budgetary General Meeting of the Collegium on 28th Feb 2016** and the General Secretary also opined that a Managing Committee meeting prior to that need to be held so that Agenda Points for the GM could be properly sifted/deliberated beforehand by the Managing Committee. The House agreed to these proposals.

19. Col DB Singh pointed out that the ATR on the suggestions/objections raised during the internal audit has not been prepared as resolved during the AGM. The President Brig Sarjit Singh, therefore, asked the Treasurer and the General Secretary to prepare the ATR and circulate the same amongst the Members of the Managing Committee by 15th Jan 2016 positively.

20. There being no other point for discussion, the meeting ended with a vote of thanks to the Chair.

File No. 09 RWS/GHS-79/MCM

Dated : 31st Dec 2015.

Sd/xxx dt 17/12/2015

(Subhash C. Pathania)

General Secretary

Sd/xxx dt 31/12/2015

(Brig Retd Sarjit Singh)

President – the Chairman