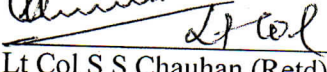


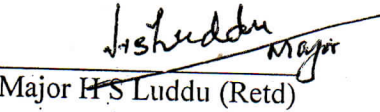
Proceedings of a : Board of Officers
for the purpose : Annual Audit of Accounts for the period
01 Apr 2018 to 31 Mar 2019
ordered vide : Sandeep Vihar Convening Order No. 1027/RWS/GHS-79
dt 24 Jul 2019
assembled at : Society office, Sandeep Vihar
on : 02 Aug 2019 and subsequent dates
Presiding officer : Col Surjeet Singh (Retd), (404/D-1)
Members 1. : Lt Col S S Chauhan, (Retd), (201/E-13)
2. : Major H S Luddu (Retd), (401/D-4)

1. The board of officers having assembled pursuant to order, proceeded to carry out the annual internal audit of accounts for the period 01 Apr 2018 to 31 Mar 2019 of Sandeep Vihar (AWHO), GH-79, Sector-20, Panchkula. All entries in Accounts Cash Book are found to be correct.


2. Recommendations of the Board of Officers are attached as Appendix.

Presiding officer : 
Col Surjeet Singh (Retd)

Members 1. : 
Lt Col S S Chauhan (Retd)

2. : 
Major H S Luddu (Retd)


Gen Secy


President

OBSERVATIONS AND RECOMMENDATIONS OF THE BOARD OF OFFICERS

Boards of Officers for All Projects

1. Boards of Officers have observed that, all Board Proceedings alongwith Quotations and Comparative Statements have been prepared for all Projects which have been undertaken.

Recoveries of Arrears of Society Charges from Maj Dimple Singla (Retd), (604/D5).

2. Maj Dimple Singla (604/D5) has not paid Society Charges for a number of years. The arrears, including delayed payment penalty now stands at Rs 2,94,160/-.

3. Legal measures be initiated for recovery of the arrears by the Society.

Delay in Payment of Rental for Shops/Rooms and Paid Parking.

4. There are a number of instances of delayed payment of rental for Shops/Rooms and Paid Parking.

5. It is recommended that, penalty for these defaults be introduced at the same rates as is being done for Society Charges.

Renewal of Old Rental Contracts.

6. Contracts for shops have been running with annual renewal – some for nearly a decade. Contracting of shops to the same vendor for very long durations is not in the interests of the society.

7. It is recommended that, at the time of next renewal, fresh tenders be called for in respect of the shops which have been with the same vendor for more than three years.

Monitoring of Contracts

8. In order to ensure better monitoring of contracts it is recommended that, all of them be implemented concurrent with the financial year.


Payment for Paid Parking

9. For better monitoring of payments of paid parking and in order to reduce clerical efforts, it is recommended that, payment for Paid Parking Slots be also made concurrent with the same period as for Society Charges.

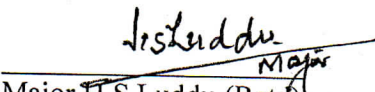
Presiding officer :


Col Surjeet Singh (Retd)

Members 1. :


Lt Col S S Chauhan (Retd)

2. :


Major H S Luddu (Retd)