

SANDEEP VIHAR (AWHO) WELFARE & MAINTENANCE SOCIETY, GHS-79,
SECTOR-20, PANCHKULA

MINUTES OF THE MANAGEMENT MEETING : 18 MAY 2020

1. A meeting of the Management Committee was held on 18 May 2020. Eight members were present.

Agenda.

2. To formulate the plan for implementation of Covid-19 preventive measures by the Society, consequent to issuance of Guidelines for Lockdown 4 by Govt of India.

Proceedings

3. The President informed that Govt of India had issued Guidelines for Lockdown 4, which become effective from 18 May 2020. However, further instructions from Govt of Haryana are still awaited. He observed that while the Lockdown has been extended till 31 May 2020, considerable relaxation has been given.

4. The President observed that Residents of Sandeep Vihar had shown great determination in complying with government mandated instructions regarding implementation of Lockdowns 1 to 3. Especially appreciable had been the manner in which children, used to the free environs of Sandeep Vihar, had stayed confined to their homes. This had helped to keep our Society free from infection.

5. He stated that the time had come to restore some normalcy in day to day functioning, in line with the spirit of the fresh Guidelines. However, the fact remained that the virus was still rampant. We have an especially large number of senior citizens and young children who are particularly vulnerable to the serious consequences of an infection. A single infection in the Society would have disastrous consequences in the form of our becoming a Containment Zone. In such a situation, we would be back to a state which would be stricter than Lockdown 1 and particularly affected would be the self-employed residents of the Society who will not be able to move out.

6. The President informed that the virus was presently being spread by asymptomatic patients, which implied that the spreader might enter the Society in spite of the precautionary measure instituted at the Entry Gate. Under the present circumstances, it was not possible for the society to remain in isolation, as heretofore. However, the probability of infection entering the Society could be reduced by restricting the footfalls within the campus. Additionally, prophylactic measures like Thermal fever checks, hand wash at the Gate and sanitization of Central areas, like Lifts, would have to be continued.

Rohit

7. He informed that in anticipation of the relaxation of the Lockdown, members had been asked to give their views on what form the revised norms should take. The overwhelming view was as under: -

- (a) Maids and Car Cleaners should be permitted to enter the Society.
- (b) Some restrictions must be imposed (100%).
- (c) No fresh passes should be issued.
- (d) Only one Maid per Flat be permitted.
- (e) No new renovation project of Flat be commenced. However, ongoing work should be permitted to be completed.
- (f) Walking with strict compliance of social distancing norms with use of face masks be permitted.
- (g) The Sports Complex and Parks remain closed. No sitting on benches or assembly elsewhere to be permitted.

8. The general consensus was that since the virus was not going away, there was no reason to delay the inevitable decision to start bringing life back to normal.

9. The issue was discussed in detail and the decisions enumerated in succeeding paras were arrived at.

Procedure for Domestic Staff to Enter the Society.

10. The Society has presently issued 375 passes for maids and servants, 36 passes for car cleaners and 9 passes for Malis. There is a need to reduce the footfalls within the Society, which forms the basis for the policy being formulated.

11. Entry of Maids.

- (a) Only one maid per Flat to be permitted for the time being.
- (b) No new passes to be issued since many maids will have surplus capacity due to the above reduction, as also the fact that many residents will discontinue the services of maids to keep themselves secure.
- (c) The maid will be permitted entry only once daily, for the time being.
- (d) Residents desirous of having the services of the maids resumed will be required to record the details of the maid in the society office.

Rohit

12. **Entry of Car Cleaners.** Car Cleaners be permitted to enter the Society on alternate days.

13. **Entry of Malis.** For the time being, personally employed Malis working in homes, not be permitted to enter the campus.

14. **Entry of Dhobis.** Dhobis be permitted to resume work at their stations. However, family members not be allowed to accompany them.

15. **Date of Commencement.** Entry of maids will be permitted from 21 May 2020. Date for entry of car cleaners and Dhobis will be staggered.

Procedure for Repair Equipment and Renovation of Flats.

16. **Repair of Equipment.** Technicians for repair and installation of equipment like Washing Machines, Water Purifiers, ACs, Cable TV, Internet, Cars etc be permitted for single visit.

17 **Repair and Renovation of Flats.** Ongoing repair and renovation of Flats, for which passes have been issued, be permitted to be completed, with not more than three workers entering the Flat daily. However, new repair/renovation not be approved for the time being.

Procedure for Courier Deliveries/Ecommerce Deliveries. / Food Deliveries

18. All such deliveries to continue to be at Gate No 1, or at Gate No 2 and Gate No. 3.

Precautionary Measures

19. Thermal checking for body temperature of all individuals entering the campus be carried out and they also be required to sanitize their hands. They must also wear face masks. Any individual with temperature above 99 F, be denied entry into the campus

20. Any domestic staff found within the campus, not complying with the above be stopped from further entry into the Society. The onus for ensuring compliance will lie with the employers.

Lifts

21. In the blocks having two Lifts, one Lift be designated only for residents and the other for domestic staff/tradespersons. In blocks with single lifts, the lifts be for residents only. Lifts will continue to be sanitized daily, as hitherto fore.

Visitors and Returning Residents.

22. The restriction on entry of visitors to continue till the end of the Lockdown.

Permit

23. Residents returning home after spending the initial Lockdowns at other places, be required to undergo self quarantine for 14 days in their homes, in the interests of the society.

Activities by Residents Within the Society

24. **Health Walks.** Health Walks may be resumed subject to complying with the following: -

- (a) Face Masks to be worn at all times.
- (b) No walking in groups. At most a couple may walk together.
- (c) No stopping and chatting.
- (d) Walking in a clockwise circuit to reduce crossings with each other.

25. **Sports Complex and Parks.** Sports Complex and Parks to remain closed for the time being. Resting on benches in the parks not be permitted.

26. **Assemblies.** The above relaxations, which have been permitted purely for health purposes, should not be used as pretext for social gathering or chatting, outdoors. Except for the provision of couples walking together, no gathering, assembly be permitted.

27. **Compliance With Specific Provisions of the Govtof India, MHA, Letter No. 40-3/2020-DM-I(A) dated 17 May 2020.** It was decided that the society could not monitor compliance with paras 6 and 7 of the Govt Orders. It was decided that Residents are expected to comply with provisions of Para 6 and 7 of the Guide Lines and be individually responsible in case of any complaints arising for contravening the same.

28. **Monitoring of Implementation.** It was decided that it was not possible for the management to monitor implementation of instructions with regard to social distancing. The CCTV recordings would be reviewed from time to time to identify persistent defaulters. Such cases may be "named and shamed" by placing the recordings on the WhatsApp groups. All residents are expected to ensure self-compliance. Residents must also advise any defaulters in the larger interests of the society

29. Not wearing of face mask by any resident constitutes a hazard for all members and as such would not be tolerated. After a warning in the first instance, such cases would be reported to the police in case of repetition.

30. There being no other points, the meeting was declared closed.

Date : 20 May 2020 (Col R S Rathee, Retd) (Lt Col Rohit Mittal) (Retd)
 President Gen Secy