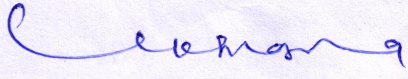
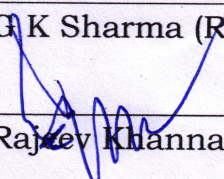
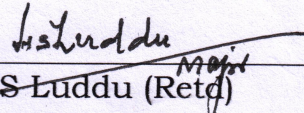
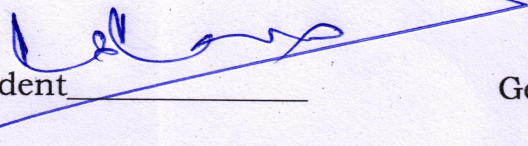


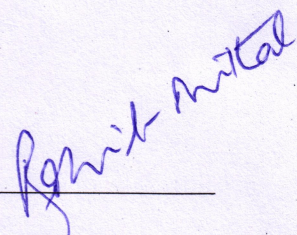
Proceedings of a : Board of Members  
assembled at : Society Office, Sandeep Vihar, GHS-79, Sector-20,  
Panchkula, Haryana  
on : 08 Aug 2020  
vide : Convening order No 1027/RWS/GHS-79 dt 03 Aug  
2020  
for the purpose of : To carry out internal audit of the accounts of the  
Society for the FY 2019-2020.  
Presiding Officer : Col G K Sharma (Retd), 702/E-13  
Members 1. : Col Rajeev Khanna (Retd), 202/E14  
2. : Major H S Luddu (Retd), 401/D4

1. The board of officers having carried out the audit of the society accounts for the FY 2019-2020 from 08 Aug 2020 to 12 Aug 2020, has found the accounts to be satisfactorily maintained and in good order.

2. Observations/Comments are attached for needful action by the management.

Presiding Officer :   
Col G K Sharma (Retd)  
Members 1. :   
Col Rajeev Khanna (Retd)  
2. :   
Major H S Luddu (Retd)

President 

Gen Secy 

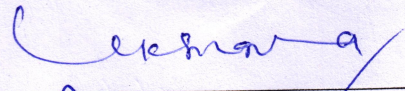
Appendix to Internal Audit Board  
Proceedings dated 12 Aug 2020

**INTERNAL ACCOUNTS AUDIT BOARD REMARKS FOR THE FY 2019-2020**

1. Accounts books have been maintained properly.
2. Entries of banks and cash transactions are correctly maintained.
3. Pass books and accounts books entries are matching.
4. Both accounts are maintained in private banks. The main account of the society should be maintained in a public sector bank having TDS, GST and other government payment/deposit facilities. Preferably, only one account be maintained.
5. Concerted efforts be made to ensure society maintenance charges be deposited by all members within the stipulated period. Anyone not doing so, society byelaws actions be strictly enforced to force members to pay up.
6. Few cheques have been cancelled. Entries in cheques should be made with care and correctly to avoid wastage of cheques.
7. Over writings should not be done. Single line score out and fresh entry be made with signature to authenticate correction.

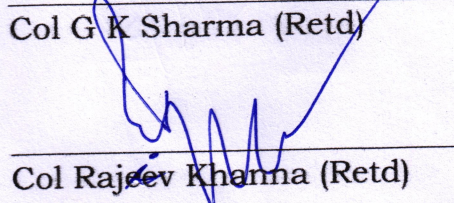
Presiding Officer

:

  
Col G K Sharma (Retd)

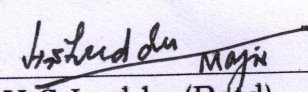
Members 1.

:

  
Col Rajeev Khanna (Retd)

2.

:

  
Major H S Luddu (Retd)