

SANDEEP VIHAR (AWHO) WELFARE & MAINTENANCE
SOCIETY,
GHS-79 SECTOR-20, PANCHKULA

MINUTES OF THE MANAGEMENT COMMITTEE MEETING :
16 AUG 2020

1. A meeting of the newly elected Management Committee was held on 16 Aug 2020. All eleven members were present.

Proceedings

2. Col R S Rathee, President, welcomed the new members and expressed confidence that the team would work harmoniously over the next three years and effect further improvement in functioning of the society.

Allocation of Responsibilities

3. The President pointed out that the responsibilities of the five individual appointments had been spelt out in the Society Bye Laws. However, day to functioning required the support of Executive Members in looking after specific areas of responsibility.

4. He, thereafter, read out the individual responsibilities and issued the detailed charter of each in writing. These were found acceptable by all. Details of individual responsibilities are appended.

Points from Members

5. Damage to Lifts During Shifting of Luggage/Building Material.

Col N D Mehta, observed that damage was caused to lifts during shifting of luggage and building material. He suggested that a security guard be detailed to be present throughout the shifting to ensure that no damage occurred and the labour did not move around beyond the place of work. Col H S Ahuja suggested that apart from the metal sheet used to protect the flooring, similar arrangements using ply wood should be made

for the sides of the lifts up to the level of the handle bar. After discussion, the following decisions were taken: -

(a) Security Guard to remain present throughout the period of shifting in or out of luggage/large quantity of building material.

(b) Protectors to be used on the floor and sides of the lift.

(c) Only the lift specified for visitors to be used for luggage.

(d) Repair of any damage caused to be undertaken at the cost of the flat owner/tenant.

6. Dangerous Status of Trees in the Compound of HUDA Tube Well.

Lt Col Kulwant Singh pointed out that, two trees located in the compound of HUDA Tube Well behind D3 Block were tilting and posed an imminent danger to the buildings, boundary wall and cars parked alongside the wall. He suggested that the matter be taken up with HUDA to have these trees cut at the earliest. The suggestion was approved.

7. Growth of Peepal Trees. Col Rajeev Singh pointed out that there was considerable growth of Peepal saplings in the water shafts, which was causing damage to the shafts as well as the grit wash. Brig D K Mohan informed that the saplings up to third floor level had been removed using ladders. However, removal of the same above the third floor required the use of the trolley or suspension of a person using harness. He confirmed that this project would be taken up on withdrawal of the monsoons.

8. Repair and Painting of Water Shafts. Col Rajeev Singh observed that the "Jaali" of water shafts was damaged at many places and required repair. Brig D K Mohan informed that this was one of the major projects approved in the budget for the current year and would be taken up shortly.

9. Col S Bhardwaj observed that maximum damage was caused by repeated breaking of the "Jaali" at the level of the



ground floor to clear blocked pipes. The progressive fitting of PVC doors would overcome this problem.

10. Examination of Lifts. Col N D Mehta opined that in addition to the daily examination of lifts by the maintenance staff, the vendor should be tasked to carry out detailed check-up of lifts, once again. The proposal was approved.

11. Maintenance of Green Strips Outside the Boundary Wall. Col Rajeev Singh observed that the green strips outside the boundary walls were covered with congress grass and required maintenance. Col N D Mehta felt that the barbed wire also required reinforcing at certain places. Lt Col Arvind Bali informed that due to the monsoons, the area was slushy and presence of snakes had been reported, as a result of which the Malis were hesitant to enter the area. However, protective gum boots were being obtained and the work would start.

12. Brig D K Mohan observed that this was a perennial problem and a permanent solution need to be found. If the area was converted to hard standing, it would become a parking lot for the societies across the road. He mooted the idea of planting a hedge along the barbed wire and Bougainvillea in depth, which would prevent the recurring overgrowth of congress grass. Lt Col Arvind Bali agreed to examine the possibility.

13. The meeting closed with agreement that monthly meeting of the Managing Committee must be endeavoured for.

Date : 18 Aug 2020 (Col R S Rathee, Retd)(Brig D K Mohan, Retd)
 President Gen Secy

SANDEEP VIHAR (AWHO) WELFARE & MAINTENANCE SOCIETY,
GHS-79, SECTOR-20, PANCHKULA

ALLOCATION OF DUTIES TO MEMBERS OF MANAGEMENT COMMITTEE : 2020-2023

SER. NO.	NAME	PHONE NO.	APPOINTMENT	RESPONSIBILITY
1.	Col R S Rathee	9878942562	President	Civil Works
2.	Col N D Mehta	8557996814	Vice President	Duties of Vice President
3.	Brig D K Mohan	9417795719	General Secretary	Society Secretariat
4.	Col H S Ahuja	9816800918	Joint Secretary	Electricity and Solar Power System
5.	Major H S Luddu	8130105742	Treasurer	Fire Fighting System
6.	Lt Col Arvind Bali	9815133545	Member	Parks and Gardens
7.	Col Rajeev Khanna	8011929006	Member	Security
8.	Col K N Jetly	9888047416	Member	Water Supply and Sewerage
9.	Col S Bhardwaj	8146835043	Member	Sports Complex, Children Play Station and Outdoor Gym
10.	Col Rajeev Singh	8427431943	Member	Complete Cleanliness and Composting
11.	Lt Col Kulwant Singh	9463999032	Member	Lifts

