

SANDEEP VIHAR (AWHO) SOCIETY, GHS-79, SECTOR-20,
PANCHKULA

INSTRUCTIONS FOR VOTERS : CONDUCT OF ELECTIONS TO
MANAGING COMMITTEE ON 30 JUL 2023

1. The procedure for conduct of elections to the Managing Committee on 30 Jul 2023 is enumerated in succeeding paras.
2. These may be read in conjunction with the following communications issued by the Election Committee :-
 - (a) Notice for election dated 23 Jun 2023.
 - (b) Minutes of meeting with candidates dated 22 Jul 2023.

Venue

3. Registration of voters will be done in the Society office and casting of ballots will be done in the Community Centre.

Timings

4. Voting will commence at 8.00 AM and finish at 2.00 PM. However, in case there are voters waiting to vote at 2.00 PM, the Returning Officers may permit the voting to continue till such time as all the waiting voters have been able to exercise their franchise.
5. Ladies and very senior citizens may be allowed to vote on priority.
6. All voters will be in possession of their proof of identity (Society Identity Card, Aadhar Card, Voter Identity Card, Veteran Card, Driving License, Passport, PAN Card or any other proof of identity issued by the government).

Eligible Voters

7. The list of members eligible to vote has been published after giving opportunities for updating and correction. The names of members who were in arrears of Society Charges on 01 Jul 2023 and are thus ineligible to vote have been so endorsed in the list.
8. No request for changes will be accepted by Returning Officers on the day of polling. In case any member requires clarification on his / her name, then they may approach the management in advance.

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Voting by Joint Members

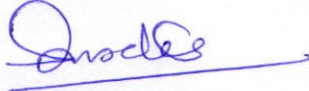
9. In case the first member desires to authorise the joint member to exercise the vote, then an application to this effect will be submitted by the first member to the Society Office before 5 PM on 29 Jul 2023 either by hand or through email to sandeepvihar79@gmail.com. The same shall be verified for correctness and endorsement made in the final list of members entitled to vote. Authorisations which may be produced at the time of voting will not be accepted since verification of the same would not be possible.

Procedure for Voting

10. (a) The voter will report to the Registration Centre with any of the specified proofs of identity given at para 6 above, in original.
- (b) The identity of the voter will be checked with the voter list and verified through any of the acceptable proofs of identity.
- (c) A photocopy of the identity document will be made and self-attested by the voter and authenticated by the Returning Officer.
- (d) The voter shall then move to the Community Hall and report to the Returning Officer for the particular block. (D1 to E6 at one table and E7 to THT at the other table).
- (e) The Returning Officer will verify the credentials of the voter, obtain signature on the voter list and issue a ballot paper.
- (f) The voter will then proceed to one of the of the voting tables and stamp his choices.
- (g) The voter shall then proceed to the Returning Officer monitoring the ballot box and after handing over the identity document, will drop the ballot in the ballot box.
- (h) The voter shall then exit through the Exit Gate.



Date:- 23 Jul 2023


(Brig S N Setia, Retd)
Senior Returning Officer